

Juan Cabrillo Elementary PTA
Meeting Minutes
September 11, 2006

The PTA was called to order by Jennifer Morgan, President at 7:20 pm in the teachers lounge on Monday, September 11, 2006.

Mrs. Jane Comitz, Principal introduced two of the new teachers that were attending the meeting, Kristi Duchouquette who is teaching 1st Grade and Kristi Frasure, special needs. Jennifer Morgan asked all members present to introduce themselves and advise the positions within the PTA. Jennifer Morgan announced back to school night will be Wednesday, September 20 @ 6:30pm. Jennifer Morgan asked for an update from Mrs. Comitz regarding the washing stations which she informed that the children are still using the hand sanitizer pumps since it takes too long for the children to use the washing stations, there isn't enough time for all classes to use them.

The proposed budget was reviewed to approve and submit for adoption at the open association meeting on September 30th. A motion to approve was 1st by Barbara Villafana and 2nd by Courtney O'Neill.

Lynn Jacobson, Treasurer moved to pay bills in the amount of \$24.77 to Jennifer Morgan to reimburse for food purchased for the nurse's office.

Courtney O'Neill, Membership announced we have received \$668 in the past 4 days and will send a reminder flyer next week.

Norma Diaz, President Ways & Means announced the fundraiser money is due by September 28th with a delivery date of October 10th – she will have samples on display for back to school night.

Mrs. Comitz went over her schedule – Split reading will begin on the 18th along with an assembly teaching the kids about the constitution.

Teachers are ready for back to school night – she gave them all a cheat sheet so she was sure they were all covering the same information.

The school will be asking for a \$4 donation from each child for Scholastic News.

Readers are Leaders with Vista Mar High School will take place on Tuesdays. The students from Vista pair up with a student from Cabrillo and they read to them.

Teachers are attempting to get mini grants, i.e. Target has a mini grant to help with field trips.

No school September 29th – staff development day.

Houghton Mifflin – New Language Arts Reading Series is being used this year for Kindergarten classes.

October – Juan Cabrillo Day, Student Success will begin and Portraits.

Lyn Dunne asked for volunteers to help with getting the butterfly garden going again.

Yukari Matsuyama discussed the book fair – will begin the day before back to school night – will try to provide the teachers with a list of books for their wish lists.

Jennifer Morgan discussed walk to school Wednesday and how we need a volunteer to get the program going again this year.

Thuy Nguyen will send a flyer on October 9th regarding cub wear - all orders due back 2 weeks after request is sent out.

Jennifer Morgan discussed the Ice Cream Social – with the construction at Dana they are using the cafeteria for child care until 6pm which makes it difficult for us to get in and set up for the event. Will think more about what can be done or possibly doing another event.

Yukari Matsuyama will be taking over Club Cards.

Jennifer Morgan announced that Minerva would be taking over updating the roster and community board.

Mrs. Comitz asked for the following items from the PTA:

\$505 for Mrs. Schumacher to help pay for Family Literacy Night October 11th

\$290 for Jingle Necklaces and Patriotic Flags to be used at assemblies

There was a motion to amend the proposed budget to include these items – 1st Barbara Villafana, 2nd Courtney O'Neill

Jennifer Morgan gave the name of a website to help with translations – www.freetranslation.com

Meeting adjourned at 8:32 p.m.

Attachments: September Calendar, Sign in Sheet, Proposed 2006-2007 Budget