

Juan Cabrillo Elementary PTA  
Meeting Minutes  
October 1, 2007

The PTA was called to order by Jennifer Morgan, President, at 7:17pm in the teacher's lounge on Monday, October 1, 2007.

September's meeting minutes were reviewed and a motion to approve the corrected minutes was proposed – 1<sup>st</sup> by Susan Andriacchi and 2<sup>nd</sup> by Norma Diaz.

Jennifer Morgan announced that in place of the ice cream social it was proposed that we replace it with Family Movie Night. Norma Diaz stated that the cost would be \$5 per person, with a pre-sale ticket purchase. Family Movie Night is proposed to be held in the Dana auditorium on a Friday night at 6pm sometime in November. A license for viewing the DVD would be purchased for \$75. Popcorn, candy and water will be sold.

Jennifer Morgan stated that the PTA room needs organized. There are still some boxes that appear to be the property of the Dana PTA. Teresa Almendariz will coordinate a team. Per Mrs. Comitz, this should be done between 8:30am – 10am or after 1pm on school days.

Susan Andriacchi, Treasurer, said that the Scholastic book fair netted \$1,095 and membership is at \$2,500 so far. The PTA has paid for the first field trip which will be taken by Teddy and BOOST to see Greg & Steve in May. \$91 went toward Staff Recognition Days. \$130 gained in interest between all accounts. Warrants outstanding are \$19.27 for copies, \$86.05 for literacy night and \$14.06 for flowers for Stella's birthday. A thank you note was passed around from Stella for the flowers.

Jonathan Schleyer, Membership, announced that the PTA is at \$3,000 in membership with more coming in. Last year membership was at \$2,800. This year the PTA is averaging about \$25 per membership.

Norma Diaz, Fundraiser, announced that the fundraiser ends on October 5<sup>th</sup>. Only 12 orders in so far, including online. Last year's limo ride to Chuck E. Cheese's may have created more of an incentive to sell. Norma also announced that this is her second year overseeing the fundraiser and she would like someone else to volunteer for next year. It was also stated that donations can be made and a thank you and tax ID number will be given to anyone who donates.

Chale Van Solvis, Room Parents/Volunteers, stated that a letter was sent out to each teacher before back to school night, which resulted in 14 volunteers. 2 teachers still need help; Ms. Kae and Ms. Johnson. There will be a meeting conducted to train room parents and we will also utilize room parents to reach out for volunteers to assist in the classroom.

Ruth Cook requested that the budget be increased for Red Ribbon Week. She stated that in order to do this without tapping into PTA funds, she proposes starting a "Breakfast Meet", which will be held 2 times a month on Wednesdays from 8:15am to 9am. Muffins, bagels and coffee will be sold. She also suggested that this be an ongoing source of funds for the PTA. We can post volunteer sheets and information as a way to communicate to the parents. Mrs. Comitz stated that this could start on October 10<sup>th</sup>. Mrs. Comitz will be holding a meeting for the Red Ribbon Week committee on October 3<sup>rd</sup>.

Jennifer Morgan passed around the PTA Roster for 2007/08 for one final review before going to print.

Yukari Matsuyama announced that the newsette is a little behind and if there is anything that needs to be added to communicate it to her or Jennifer.

Mrs. Comitz introduced the teacher representatives; Ms. Shannon Kuhn and Ms. Bonnie Olguin. Mrs. Comitz reviewed her October calendar. Readers are Leaders with Vista Mar High School will start on October 2<sup>nd</sup>. PAW started on October 1<sup>st</sup>. Staff Development Day is on October 8<sup>th</sup>. There will be a student success seminar held in honor of Juan Cabrillo Day on October 9<sup>th</sup> and 10<sup>th</sup>. Lifetouch picture day is October 24<sup>th</sup>.

Mrs. Comitz stated that the Halloween parade will be held on October 31<sup>st</sup>. This will take place within the boundaries of school. A map will be sent home outlining the route and there will be three areas designated for picture taking. The parade starts at 10:30am.

Mrs. Comitz announced that she went to training to learn how to apply for Cabrillo to become a distinguished school. An application was sent in 2 years ago with no win. It is rare for a school to win on their first try.

Mrs. Comitz stated that the teachers received a new social studies curriculum, the computer lab opened on October 1<sup>st</sup> and the library on October 2<sup>nd</sup>. Parking and traffic is also getting much better.

Jennifer Morgan announced that Family Literacy Night for Kindergarten and BOOST classes is scheduled for October 17<sup>th</sup> from 6:30pm to 8pm. Jennifer commended Patty Esqueda for securing an entertainment sponsor for the children that night. Patty will work with Kelly Schumacher to coordinate.

Mrs. Comitz announced that the Title One parent meeting will be held on October 29<sup>th</sup> or 30<sup>th</sup>. A letter will be sent out for eligible children. This helps children in all grade levels.

Susan Andriacchi announced that the book fair netted \$1,100 in cash and checks and \$600 in credit cards. We can take a book credit of \$814.25 or a cash out of \$407.13. Mrs. Comitz suggested taking the cash out.

Patricia Esqueda stated that the stickers for Walk to School Wednesdays are complete. The flyer needs to be reviewed and she needs to know how many copies are needed. She also stated that her contact at Kinko's will complete any large printing jobs at no cost. Mrs. Comitz said that the Peaceful Playground booklet needs printed up.

Cub Wear was discussed. A flyer will go out on October 10<sup>th</sup>. It was requested that a new logo and design be created. Ms. Kuhn and Ms. Olguin asked for a different shirt for the teachers and it was also requested that the shirts be made available in smaller sizes for girls. A new vendor is being looked into.

A flyer will go out on October 15<sup>th</sup> announcing the start of goodie sales. October 17<sup>th</sup> will be the first sale and they will then take place the 3<sup>rd</sup> Wednesday of each month.

Thuy Nguyen announced that the first submission for Box Tops for Education is October 31<sup>st</sup>. An email or post-it to the teachers will be sent out right before the due date as a reminder to turn these in.

The eScrip recycle program is being monitored.

New business was discussed starting with Gilbert Corona presenting a fundraising proposal to the PTA. His new business, Super Suppers, will be holding a designated fundraising day where 5% of all profits will be donated to the Cabrillo PTA. He will also be offering a 3% coupon code for PTA supporters. Super Suppers will be holding Teacher Appreciation Friday's, which will give a 10% discount to all educators who present a school ID, from any school or district. The proposal was presented to Jennifer Morgan for review.

Ruth Cook discussed Hands On Art. Her husband has volunteered to spearhead this project. She requested a breakdown of the number of children so that she can purchase supplies. Art based on Matisse will be presented in November, a hand print project will be conducted in January and a self portrait sculpture will be created in March.

Ruth Cook also presented a Rescuing Recess plan that is being conducted through The Cartoon Network. TCN donates a \$40 kit to start schools off. This is a free program, but entails recess monitor volunteers. Cabrillo will gain points for volunteers and the winning school receives a \$25,000 grant for equipment. Ruth requested and was granted permission to register Cabrillo from Mrs. Comitz. This program ends in May.

Meeting adjourned at 8:34 pm

Attachments: September Calendar, Sign in Sheet, Treasurers Report, Meeting Agenda